

17 September 1959

Sc 990

MEMORANDUM FOR: Chief, Finance Division

ATTENTION : Monetary Branch

SUBJECT : Disbursement by Treasury Check

1. It is kindly requested that a U. S. Treasury Check be drawn in favor of the company listed hereunder in the amount stated, which will be applicable to the contract or agreement shown. The contract number and invoice identification must appear on the check.

a. Check drawn in favor of: HRB-Singer, Inc.
b. Amount: \$3,848.22
c. Contract Number: AF33(600)-35906
d. Invoice Number: 17R-Final and Supplemental Inv. #10
e. Check to be dated: 21 September 1959

2. Pertinent documentation in connection with this classified transaction which has not been included in Comptrollers Instruction No. 32 (Notice 20-56, after approval by the DCI 15 December 1956), is on file in the Office of the Comptroller, DPD-ID/P.

3. The payment requested is based on progress made by the Contractor to date and should be processed against General Ledger Account No. 138, titled "Disbursements of Appropriated Funds Chargeable to Confidential Funds Allotments Awaiting DCI Certification." The Allotment Symbol applicable to this request is see below, and the amount is chargeable to General Ledger Account No. 601.0.

4. The check should be dated as stated in paragraph 1 and mailed in the attached self-addressed envelope. If no envelope is attached, the undersigned should be contacted on extension 8737/8738 when payment is ready for disposition.

SIGNED

25X1A

Authorized Certifying Officer

17 September 1959

DR: X-728-1057-0175 (07.9) \$5,501.22

CR: 8-1004-10-001 (07.9) \$1,653.00
CR: Cash 3,848.22

Total \$5,501.22 \$5,501.22

DOCUMENT NO. 4
NO CHANGE IN CLASS.

DECLASSIFIED
CLASS. CHANGED TO: TS S C
NEXT REVIEW DATE: 20/12

APPROVED FOR RELEASE 2000/04/18 : CIA-RDP81B00879R001100020002-0
DATE: 10/06/82 REVIEWER: 000002

S-E-C-R-E-T

PAID
SEP 22 1959

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\$1,653.00

CR: Cash

3,848.22

Total \$5,501.22 \$5,501.22

Dist:

2 - Addressee

1 - Contract SC-990 (Post)

1 - Voucher

17 September 1959

DOCUMENT NO. 5

NO CHANGE IN CLASS.

DECLASSIFIED

CLASS. CHANGED TO: S 0

DATE REVIEWED: 2012

AUTH: HR 10-2

DATE: 16 Feb 82 REVIEWER: 008632

25X1A

METHOD OF OR ABSENCE OF ADVERTISING

METHOD OF ADVERTISING

1. Advertising in newspapers Yes No
2. (a) Advertising by circular letters sent to _____ dealers.
(b) And by notices posted in public places Yes No

(If notices were not posted in addition to advertising by circular letters sent to dealers, explanation of such omission must be made below.)

ABSENCE OF ADVERTISING

3. Without advertising, under an exigency of the service which existed prior to the order and would not admit of the delay incident to advertising.
4. Without advertising in accordance with _____
5. Without advertising, it being impracticable to secure competition because of _____

(Here state in detail the nature of the exigency or circumstances under which the securing of competition was impracticable under 3 and 4)

NOTE.—The above form "Method of or Absence of Advertising" is to be used when purchases are made or services secured under proper authority without written agreement in any form. In case of a written agreement (formal contract, proposal, and acceptance, or less formal agreement) Standard Form No. 1036—Revised should be used for abstracting the method of or absence of advertising and award of contract. (See General Regulations No. 51, as amended.)